



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

FINANCIAL ASSISTANCE PROGRAM INFORMATION MADISON AREA YMCA

ELIGIBILITY

Assistance is available to anyone who resides or works within the Madison Area YMCA service area that can provide proof of financial need whether it is due to low income, recent unemployment or downsizing, disability, divorce, etc. Applicants who live outside our service area must first attempt to apply for assistance at the YMCA that serves their area. If rejected, then the Madison Area YMCA will consider your application. (Proof of prior rejection is required).

For the purposes of the Financial Assistance Program, applicant income includes all sources of cash income, including wages, salaries, bonuses, Social Security, government assistance (welfare), unemployment or disability compensation, pensions, retirement plans, child support, alimony, etc. The income of the applicant, as well as that of all other adults residing in your household must be reported.

To assess need, we must have a complete picture of the financial situation and require copies of the following documents:

- Two (2) years of the most recent tax returns.
- Most recent month's pay stubs (2- if paid bi-weekly; 4- if paid weekly; 1- if paid monthly) OR most recent yearly Social Security Benefits Statement for all members of the household.
- Two (2) months of all bank account statements (checking and savings).
- Lease, mortgage statement or a room rental agreement.
- Social services statements (food stamps, CFR or NJCK vouchers, Housing vouchers, unemployment benefits, etc., if applicable).
- Court orders that are relative to additional revenue (if applicable).
- Letter stating the need for financial assistance and a list of all monthly expenses. (Proof of expenses may be required.) The letter should also include any special circumstances that may be occurring (Including: Layoff, medical, recent family separation, job change, etc.)

Special circumstances and expenses may also be taken into consideration when determining an award. We ask that everyone pay a percentage of the total cost.

AWARD INFORMATION

All completed applications will be reviewed and processed within 1 week. Once approved, you will receive an official letter by email detailing your financial assistance award and directions on how to get started. You will have 30 days to activate your membership award; if you do not act within 30 days, you will be asked to re-apply. Awards designated for childcare at the F.M. Kirby Children's Center must be activated within 90 days.

The length of an award depends on your circumstances. Under ordinary circumstances, your assistance typically lasts 1 year from the time you are awarded. Depending on the situation, separate awards may be given for different programs, be restricted to specific programs, or given on shorter term. Awards are not automatically renewed. Participants must re-apply to the Financial Assistance Program prior to their renewal date to avoid a lapse in membership. Renewals are sent approximately 1 month prior to the expiration date.



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TERMS OF ASSISTANCE

Your application and financial information are kept confidential, unless fraud is determined.

Failure to provide complete, accurate and timely information or the provision of false information could result in loss of membership participation for the applicant and his/her family. Assessment of back fees and/or legal action may be applicable.

Recipients must agree to inform the Madison Area YMCA of any change in amount or source of income, family size, marital status, or any other change affecting the information on this application within 30 days of its occurrence.

Recipients may lose their eligibility for assistance if: the family's income exceeds the limits; information provided is found to be false/incomplete; renewal of membership and/or renewal application is not received in a timely manner; or updated eligibility information is not received.

SPECIAL CIRCUMSTANCES

Applicants enrolled in an undergraduate program may be asked to provide proof of enrollment status. Those enrolled in a post-graduate program may be asked to provide banking information and/or a copy of temporary visa that clearly states inability to work in the United States.